

MONTH	ACTIVITY	INCENTIVE
AUGUST	Attend August On-site - Saturday, August 31	<input type="checkbox"/> \$15.00
	Complete UB's Fall Semester Survey ( <b>due by August 31</b> )	<input type="checkbox"/> \$5.00
SEPTEMBER	Attend September On-site - Saturday, September 21	<input type="checkbox"/> \$15.00
	September 1-on-1 meeting <i>Date: _____</i>	<input type="checkbox"/> \$15.00
	Complete September in-school worksheet ( <b>due by September 30</b> )	<input type="checkbox"/> \$5.00
OCTOBER	Attend October On-site - Saturday, October 19	<input type="checkbox"/> \$15.00
	October 1-on-1 meeting <i>Date: _____</i>	<input type="checkbox"/> \$15.00
	Complete October in-school worksheet ( <b>due by October 31</b> )	<input type="checkbox"/> \$5.00
NOVEMBER	Attend November On-site - Saturday, November 16	<input type="checkbox"/> \$15.00
	November 1-on-1 meeting <i>Date: _____</i>	<input type="checkbox"/> \$15.00
	Complete November in-school worksheet ( <b>due by November 30</b> )	<input type="checkbox"/> \$5.00
EXTRAS	Apply to UVA Wise ( <b>verification due by December 1</b> )	<input type="checkbox"/> \$10.00
	Attend all four of UB's Saturday On-sites this semester	<input type="checkbox"/> \$20.00
	Complete Fall Goal-Setting Activity on Google Classroom ( <b>due by Sept. 15</b> )	<input type="checkbox"/> \$5.00

\$ \_\_\_\_\_  
**TOTAL STIPEND**  
**(\$160.00 max.)**

*Stipends are issued in the form of a check made payable to the student.  
 To avoid delays, please ensure we always have your current mailing address on file.*

IMPORTANT REMINDERS!
• Don't forget to <b>schedule your 1-on-1 meetings</b> with Adam using Calendly.
• Excused absences must be <b>PRE-APPROVED</b> by the UB Office and must be school-related.
• Excused absences do not earn stipend money.
• If you do not attend a monthly On-site meeting and fail to do your 1-on-1 in the same month, you will automatically receive an attendance warning letter. If this occurs two months in a row, you may be placed on attendance probation and possibly dropped from the active enrollment.
• Having <b>three consecutive</b> unexcused On-site absences is grounds for dismissal from UB.
• <b>Do not return this checklist to the UB office!</b> It is intended only for you to keep track of your stipend tasks. Fill it out as you go so you'll know how much to expect!