

MONTH	ACTIVITY	INCENTIVE
DECEMBER	Attend December On-site - Saturday, December 14	<input type="checkbox"/> \$10.00
	December 1-on-1 meeting <i>Date: _____</i>	<input type="checkbox"/> \$10.00
	Complete December in-school worksheet	<input type="checkbox"/> \$5.00
JANUARY	Complete the spring semester survey by January 31	<input type="checkbox"/> \$5.00
	Complete the spring goal-setting assignment by January 31	<input type="checkbox"/> \$5.00
	January 1-on-1 meeting <i>Date: _____</i>	<input type="checkbox"/> \$10.00
FEBRUARY	Attend February On-site - Saturday, February 8	<input type="checkbox"/> \$10.00
	February 1-on-1 meeting <i>Date: _____</i>	<input type="checkbox"/> \$10.00
	Complete February in-school worksheet	<input type="checkbox"/> \$5.00
MARCH	Attend March On-site - Saturday, March 15	<input type="checkbox"/> \$10.00
	March 1-on-1 meeting <i>Date: _____</i>	<input type="checkbox"/> \$10.00
	Complete March in-school worksheet	<input type="checkbox"/> \$5.00
APRIL	Attend April On-site - Saturday, April 5	<input type="checkbox"/> \$10.00
	April 1-on-1 meeting <i>Date: _____</i>	<input type="checkbox"/> \$10.00
	Complete April in-school worksheet	<input type="checkbox"/> \$5.00
EXTRAS	Submit the FAFSA (verification due by March 15th)	<input type="checkbox"/> \$20.00
	Submit verification of your fall college enrollment ¹ by May 1st	<input type="checkbox"/> \$25.00
	Attend all four of UB's spring Saturday On-sites (Dec-Apr)	<input type="checkbox"/> \$35.00

\$ _____

TOTAL SPRING STIPEND

(\$200.00 max.)

Stipends are issued in the form of a check made payable to the student. To avoid delays, please ensure we always have your current mailing address on file.

¹ **Examples of enrollment verification include:** a copy of your enrollment verification form, a copy of an email correspondence with your college confirming your enrollment, a screenshot of your student portal confirming your enrollment, a copy of your fall class schedule, verification of attending freshman orientation, etc. Ask us for assistance if you need help.

IMPORTANT REMINDERS!
<ul style="list-style-type: none"> At the end of the semester, UB will send out an UB's End-of-the-Year survey that all students must complete. <u>Your stipend will not be mailed out until you complete the survey.</u> It will be released the first week in May.
<ul style="list-style-type: none"> Having three consecutive unexcused On-site absences is grounds for dismissal from UB.
<ul style="list-style-type: none"> Excused absences must be PRE-APPROVED by the UB Office and must be school-related.
<ul style="list-style-type: none"> Do not return this checklist to the UB office! It is intended only for you to keep track of your stipend tasks. Fill it out as you go so you'll know how much to expect!