

HOUSING APPLICATION PROCESS FOR FALL 2025

TIMELINE

Monday, March 17, 2025:

Housing Application opens for current/returning UVA Wise Students.

Weds., March 19, 2025:

Roommate selection portal opens. *You must log into my.uvawise.edu to select your preferred roommate.*

Monday, March 24, 2025:

Room selection portal opens corresponding to your lottery number. *You must log into my.uvawise.edu to select these.*

Tuesday, April 1, 2025:

Housing Application opens for new UVA Wise Students. New students can only select housing in McCraray & Still until they are completely full. Once more space is needed, unclaimed rooms for upperclassmen will become available for first year students (excluding Asbury and Thompson).

Thursday, April 3, 2025:

Roommate selection portal opens for NEW students. You must log into my.uvawise.edu to select these.

Monday, April 7, 2025:

Room selection portal opens for NEW students corresponding to your lottery number. *You must log into my.uvawise.edu to select these.*

APPLICATION PROCESS

The Fall 2025 Housing Application is a lottery-style system in which undergraduate students, returning and new, request housing on campus for the upcoming academic year. If you have interest in living on campus at UVA Wise or are bound by the first-year residency requirement, you must apply through this process.

With the growth UVA Wise has experienced in previous years, housing demand may exceed supply for Fall 2025. Some students who apply for a contract may not receive one. If additional space becomes available, we will offer it on a first-come, first-serve basis.

Eligibility

Students registered for at least 6 credit hours are eligible to reside in the residence halls. Should a student need to drop below 6 hours per semester, a student must seek permission from the Director of Residence Life or Designee.

Applicant Groups

Student groups will receive housing offers specific to their classification. These groups are as follows:

- Freshmen/Transfers.
- Resident Assistants.
- Upperclassmen.
- UVA Wise Army ROTC.
- UVA Deferred Students in the YiW Program.

Please see page two for more details.

Guide to Campus Living

Scan the QR Code to read housing policies and procedures. This document covers everything from living options on campus, health and safety violations, prohibited items, & more!



WHO SIGNS UP FOR THE HOUSING APPLICATION PROCESS?

GROUP	HOUSING PROCESS
INCOMING FRESHMEN	All incoming freshmen who are required to live on campus (those who live outside the Wise County area) or are interested in on-campus housing must apply starting April 1, 2025. If you want to request an exception to the First-Year Residency Requirement, you can submit the completed <u>waiver</u> to wisehousing@uvawise.edu. On April 3, 2025, the incoming freshmen roommate portal opens. When selecting a roommate in the portal, freshmen can only choose other incoming freshmen or transfers. On Monday, April 7, 2025, the room selection portal opens. Freshmen can choose rooms in Still Hall or McCraray Hall. Once these halls are full, available rooms in upperclassmen dorms will open up.
TRANSFER STUDENTS	Transfer students with less than 30 transferable hours are required to live on campus. Any other transfer students that are interested in living on campus, along with those bound by first year residency, can begin applying on April 1, 2025. Transfer students can choose rooms in McCraray Hall and rooms in Upperclassmen dorms that are available. When selecting a roommate in the portal, transfer students can only choose other transfers or freshmen. Transfer students will follow the same timeline as incoming freshmen.
RESIDENT ASSISTANTS	Resident Assistants hired for the 2025-2026 academic year will apply for housing in the beginning of March. RAs will not participate in the lottery-style process due to Residence Life manually placing them on their designated floors.
UPPERCLASSMEN	Beginning on March 17, 2025, returning UVA Wise students can apply for on-campus housing. Residence Halls available for upperclassmen include Asbury, Culbertson, Henson, and Thompson. On March 19, the roommate portal opens where you can create your roommate group. Upperclassmen can only select other upperclassmen to be in their roommate group. Monday, March 24, room selection begins based on your lottery number. Learn more about this process on page 3.
UVA WISE ARMY ROTC	UVA Wise Army ROTC Students can apply for housing beginning on March 17, 2025. Due to the ROTC LLC, all cadets will reside in Martha Randolph and not participate in the lottery-style process. Their superiors will choose their room/roommate and Residence Life will manually place them.
UVA DEFERRED IN YiW PROGRAM	UVA Deferred students in the YiW Program can apply for housing beginning on April 1, 2025. Those who reside outside the Wise County area are bound by the first-year residency requirement. UVA Deferred students can only select those in the YiW program to be in their roommate group. UVA Deferred housing is located in McCraray Hall. Those in the YiW program will follow the same timeline as incoming freshmen.

When applying for housing, you do not have to select the applicant group that pertains to you as they autopopulate. If you have any issues with accessing the application, email wisehousing@uvawise.edu.

All room selections are provisional and subject to review by Residence Life. Due to housing policies and restrictions (e.g., dry dorms), Residence Life reserves the right to reassign students to different rooms than those initially selected. Our staff attempts to minimize such changes. The housing application and payment secure a room placement, but not a specific room assignment.

APPLICATION PROCESS CONT.

How to Apply

- Using your UVA Wise credentials, log into my.uvawise.edu.
- Click on the “Students” tab at the top.
- Scroll down to the “Residence Life” box.
- Select “View housing application.”
- Fill out the six tabs and submit.

When Applications Open

- **Upperclassmen & ROTC Students:**
March 17, 2025 @ 10 AM.
- **Incoming Freshmen, Transfers, & UVA Deferred:** April 1, 2025 @ 10 AM.
- **Resident Assistants:** UVA Wise Residence Life will communicate directly with you the date/time.

Applicants are given a lottery number on a first-come, first-served basis; therefore, there is a benefit to signing up early. Each applicant group will have its own lottery pool and time blocks. Due to this, upperclassmen will not have to worry about incoming freshmen taking their place in the lottery, and vice-versa.

Upon successful submission of your application, an email is sent to your @uvawise.edu account. It is your responsibility to keep a copy of this email for your records. Residence Life will also receive a viewable copy of this email confirmation.

Roommate Groups

Once you have submitted your housing application, you will receive an email containing a link to the roommate request feature along with the dates it will be available. When the feature opens, click the link to access it, select your session (Fall 2025-2026), and begin choosing your roommates.

Once you submit a roommate request, you will no longer be available for others to request. Similarly, after accepting a roommate request, you will not be able to send or receive additional requests. Roommate groups are limited to a maximum of two people. To ensure that your preferred group is placed together in Asbury or Thompson, you must manually select adjacent rooms. For example, one group should select Room 101A, while the other selects Room 101B. If you are opting for a six-person suite, follow the same process, with an additional group selecting Room 101C. Please note that suitemates cannot be added to your roommate group. If you wish to share a suite, you must manually choose adjacent rooms during the selection process. Additionally, you may only select roommates from your applicant group—upperclassmen cannot select incoming freshmen as roommates. For questions about adjacent suite-style rooms, please email wisehousing@uvawise.edu.

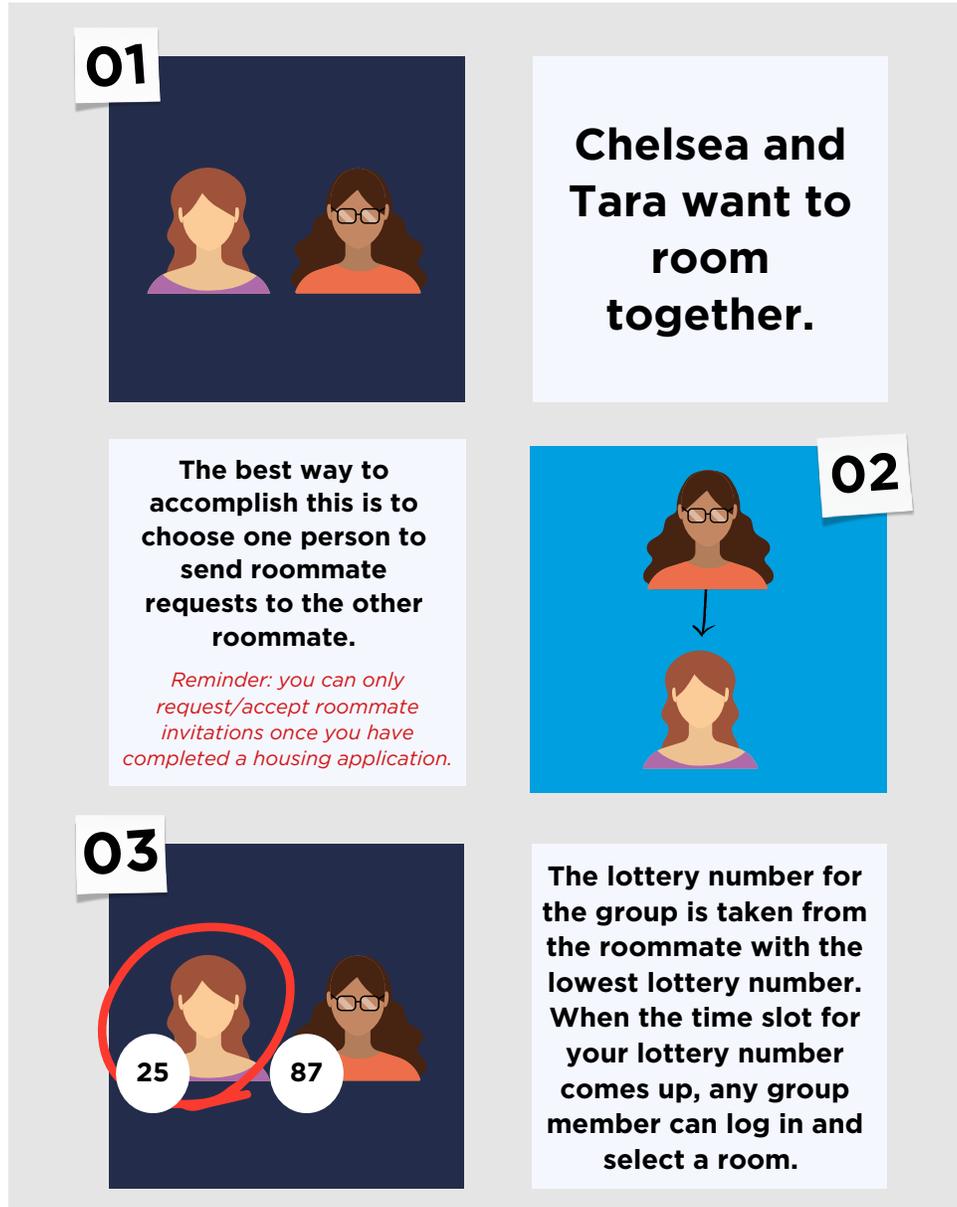
For communal-style living in McCraray and Still, you will create a group of 2. During room selection, you will select from the available rooms. Floors are separated by gender, so if you are interested in gender-inclusive housing, you must email wisehousing@uvawise.edu and include your intended roommate.

If you prefer to have a random roommate, simply select the option “I don’t want any other students to request me as a roommate” during the roommate request portal. Please note, **this does not mean you will not have a roommate**; it simply means you are not forming a roommate group. During the room selection phase, all available rooms will be up for selection. Students who opt for a random roommate will choose their preferred room, and the remaining side of the room will be available for other students to claim.

Students who require medical accommodations for housing should reach out to Whitney Wells, Director of Disability Services, at wew3x@uvawise.edu. Single rooms are only granted through this process.

APPLICATION PROCESS CONT.

Steps to Create your Roommate Group



Roommate Troubleshooting

If your intended roommate for the upcoming year isn't appearing in the roommate portal, here's how to troubleshoot:

1. Verify the Housing Application: Make sure they've completed their housing application. You can only request someone as a roommate if both parties have submitted the initial form.
2. Check for Existing Roommate Groups: They may have already joined a roommate group. Reach out to your peers if you no longer plan to room together.
3. Confirm Applicant Group: They may not be in the same applicant group as you (e.g., if they are in ROTC and you're in the "upperclassmen" group, you won't be able to select them).
4. Use Their Student ID: To ensure you're selecting the correct person, enter their student ID number (found on their Cavs Card). This will help avoid any mix-ups with students who have similar names or typos.

ROOM ASSIGNMENTS

Lottery Numbers / Timeslots

After submitting your housing application, you will be assigned a lottery number, which determines your timeslot for room selection. The room selection portal opens one week after the housing application portal, and this timeline applies to all applicant groups. Submitting your application early increases your chances of receiving a lower lottery number.

If you miss your designated timeslot, you can still select a room, though you will lose the advantage of selecting during your original time. You may log in and choose a room at any time after your scheduled timeslot.

Room Selection

During your designated timeslot, or your roommate group's timeslot, you will need to log into my.uvawise.edu. Once logged in and back in the housing application portal, you will be able to manually select your desired room for the 2025-2026 academic year, depending on your applicant group. Please note that if a specific room or building is not available for selection, it has likely already been filled by other students. Be sure to choose from the remaining available options.

While only one member of your roommate group must log in to select the roommate assignment, all members should log in and double-check their placement has been updated.

Cancelling your Housing Contract

Cancellation of Housing Prior to Occupancy:

Any student, incoming or returning, who cancels their housing contract for any reason at any time will be billed a \$100 cancellation fee. This fee will be billed to a student's account through the Cashier's Office.

Cancellation during the Academic Year:

Those not bound by the first-year residency requirement may "buyout" of their 2025-2026 Housing Contract. Students should submit this request by emailing wisehousing@uvawise.edu. The total buy-out fee is \$1,000 and will be billed to the student's account.

Release from the Housing Contract without buy-out penalty:

- A student is not registered for classes;
- A student graduates before the period of the Housing Contract is over;
- A student is required to live elsewhere due to a student teaching assignment or study abroad;
- A student is married during the period of the housing agreement; and
- A student is dismissed from the College for disciplinary and/or academic actions.

Terms & Conditions

It is important for students to read and understand the terms and conditions of the contract before completing an application. The terms and conditions may be reviewed by scanning the QR Code:



Moreover, visit the webpage "Housing Applications & Forms" for more details about on-campus living.